

USACCE Purchase Request Submittal Dates for Fiscal Year 2007

The deadlines for submission of FY 07 purchase requests for all USACCE Contracting Offices are shown in the following table. These dates are based on receipt of a complete and accurate requirements package. If the package is incomplete or contains inaccuracies, resolution will delay award. The Chief of the Contracting Office will evaluate for acceptance purchase requests submitted after the cut-off date on a case-by-case basis. Acquisition planning should begin as soon as the agency need is identified, preferably well in advance of the fiscal year in which contract award or order placement is necessary. The planner shall form a team consisting of all those who will be responsible for significant aspects of the acquisition, such as contracting, fiscal, legal, and technical personnel to allow for acquisition timelines and resources.

Requirement		Received at contracting office by:
Commercial & Non-Commercial Items	Up To \$100,000	31 August 2007
Commercial Items	\$100K- \$5M	29 June 2007
Non-Commercial	Over \$100K	30 April 2007
Delivery or Task Order against Single Award Indefinite-Quantity and Requirements Type Contract	All	17 September 2007
Delivery or Task Order against Multiple Award Indefinite-Quantity Contract	Up to \$100K	17 September 2007
	\$100K & Over	15 August 2007
Construction, Repair and Maintenance		
C & D type Contract	Up to \$100K	15 August 2007
C& D type Contract	\$100K to \$299,999	31 July 2007
C& D type Contract	\$300K & Over	29 June 2007
Multi-Trade (MTCRM) Task Order	Job Ordering Contract Portion	27 September 2007
Multi-Trade (MTCRM) Task Order	Lump Sum Portion	15 August 2007
Multi-Trade (MTCRM) Task Order	Time and Materials Portion	17 September 2007
ABG	All	28 September 2007

These dates incorporate *procurement* lead time only. Add to your requirement lead time the appropriate delivery or performance lead time.

Add 30 calendar days for any purchase that will use trade-off source selection procedures.

Add 45 calendar days for any supply item subject to a Trade Agreement (FAR Subpart 25.4).